



# ***ROSPECTUS*** **2023**



**GOVERNMENT DEGREE COLLEGE KHUMULWNG**

Accredited by NAAC with 'B' Grade

Affiliated to Tripura University ( A central University)

Recognised by UGC with 2(f) & 12(B) under the UGC Act of 1956.

## **About College**

Government Degree College, Khumulwng, established in 2007, is a premier institute of higher learning accredited with NAAC “B” (2.07) Grade registered under 2f & 12B of UGC Act 1956 and functioning under the Department of Higher Education, Government of Tripura. The College has a sprawling campus of 8.56 acres of land. This centre of higher learning has been making, since its inception, steady efforts towards illumination of the young minds through transmission of inclusive education and inculcation of supreme human values in allegiance to the ennobling concept of Man-Making education as enunciated by Swami Vivekananda. The College is affiliated to Tripura University (A Central University). It is located in the Tripura Tribal Areas Autonomous District Council (TTAADC) headquarters under Jirania Sub- Division, West district of Tripura. The College has been shifted from its old campus to the new academic campus in November 2019. The College embodies an aspiration of the locality for approaching the benchmarks of development through education which constitutes the matrix of progress in every age and clime. The college is one of the higher educational institutes operating within the radius of TTAADC headquarters besides Polytechnic College, Industrial Training Institute and other higher secondary schools.

Government Degree College, Khumulwng, is a Co-educational institute which operates under the Directorate of Higher Education, Government of Tripura. The College presently offers B.A course base on National Education Policy (NEP 2020) and subjects offer as major in Political Science, History, Education, Philosophy, English, Bengali, Hindi and Kokborok.

### **Vision**

“Reaching Education to the unreachable and transforming society.”

### **Mission**

The College aims to:

1. Provide the basic needs of higher education to all by guiding especially to the educationally and economically backward sections of the society.
2. Nurture the students’ personality and making them a responsible citizen.
3. Seek the value of Quality education (Higher) to meet today’s global challenges.
4. Inculcate moral ethics; promote fraternity and humanism amongst the students.
5. Contribute to the nation-building process through all possible means.
6. Induce scientific temperament in the students enabling them to think logically and critically.

7. Uphold Patriotism and sensitizing on our rich history, cultural diversity and thereby promoting unity in diversity.

### **Affiliation**

Government Degree College is permanently affiliated with Tripura University (A Central University) and recognized by UGC with 2(f) & 12(B) under the UGC Act of 1956.

### **Facilities available**

**Infrastructure:** The College infrastructure is set up with Administrative Block and Academic Block and a Canteen.

**Library:** The College has adequate stock of Books, Reference books to cater the arts discipline as it is mono stream college. E-Granthalaya is under process. This is taken care of by a Librarian and a staff.

**Computer laboratory/Computer Centre:** The college has one computer laboratory or computer centre with internet connection.

**Hostel:** The College has a Girl's hostel with the intake capacity of 50 students in catering the students from the remote and Scheduled Tribes under the Below Poverty Line category.

**N.C.C:** NCC was raised in 2019. The total number of students inducted in NCC is 50, of which 28 are female. NCC is taken care of by Daniel Debbarma, ANO & Assistant professor of Education. Wherein a good number of cadets have been selected for Independence Day Parade at the State level.

**N.S.S:** A Total number of 73 students have volunteered for NSS, of which 50 students are female. The NSS is taken care of by Dr.BhupendraDebbarma, Assistant Professor of Philosophy. Activities such as Seven Days camp, which include Blood donation camp, Swach Bharat Abhiyan, Health Awareness programmes are carried out .

**Unnat Bharat Abhiyan:** Maharani Hrangkhawl, Assistant professor of Hindi is the Nodal officer of Unnat Bharat Abhiyan of the College. The College have undertaken works in the five adopted villages on Mushroom cultivation, bamboo plantation, health and hygiene etc.

**Subject offered:** Students shall be given options to choose courses from a basket of courses which the college is offering. A subject opted for major cannot be chosen as minor and vice versa.

**Major,Minor,Inter Disciplinary,Value Added,Vocational Subjects offered with intake capacity at Govt. Degree College Khumulwng.**

<b>Major Subjects</b>	<b>Intake Capacity</b>
English	150
Bengali	60
Hindi	40
Kokborok	150
Political Science	150
History	150
Education	150
Philosophy	50
<b>Total Intake</b>	<b>900</b>
**A Student can apply for maximum 3 subjects as per Major in order of preference.	
<b>Minor Subjects</b>	<b>Intake Capacity</b>
English	150
Bengali	60
Hindi	40
Kokborok	150
Political Science	150
History	150
Education	150
Philosophy	50
NCC	17
<b>Total Intake</b>	<b>917</b>
**Students will mention 4 Subject as Minor in order of preference.	

<b>Inter Disciplinary</b>	<b>Intake Capacity</b>
English	150
Bengali	60
Hindi	40
Kokborok	150
Political Science	150
History	150
Education	150
Philosophy	50
<b>Total Intake</b>	<b>900</b>
**Students will mention 4 Subject for Inter Disciplinary course in order of preference.	
<b>Value Added Course</b>	<b>Intake Capacity</b>
NSS	225
Indian Traditional System	225
Physical Education	225
Foundation of Yoga and Meditation	225
<b>Total Intake</b>	<b>900</b>
<b>Vocational Course</b>	<b>Intake Capacity</b>
Desktop Publishing (DTP)	300
Mushroom Biology & Production	300
Vermiculture and Vermicomposting	300
<b>Intake Capacity</b>	<b>900</b>
<b>Ability Enhancement Course</b>	<b>Intake Capacity</b>
Communicative Bengali	225
English Communication	250
Communicative Kokborok	300
Communicative Hindi	125
<b>Intake Capacity</b>	<b>900</b>

\*\* Students may take any one language Subject from Major, Minor, Inter Disciplinary. However, only two language subject will be allowed including the basket Major, Minor, Inter Disciplinary.

Choice to select MOOC course: The College can allow up to 40% of the total Credits being offered in particular programme in a semester through the online learning course provide under SWAYAM platform or any other MOOC platform recognized by the central Government of or any other regulatory body

### **Admission Restriction**

If a candidate takes admission in any college, he/she cannot take admission in any other college. In case of admission in a second college, the admission in first college must be surrendered.

### **Fee Structure:**

Admission fee	Rs. 12/- per semester
Annual fee	Rs. 150/- per year
Cultural & Festival fee	Rs. 150/- per year
Internal Examination fee	Rs. 100/- per semester
Library fee	Rs. 30/- per semester
Identity Card	Rs. 80/- (One time)
College Development fee	Rs. 100/- per semester
Affiliating University fee	As applicable
<b>Total</b>	<b>Rs. 622/-</b>

### **Tentative Admission schedule**

<b>Particulars</b>	<b>Date</b>	<b>Time</b>
Form distribution & Submission	16 <sup>th</sup> June 2023 to 22 <sup>nd</sup> June 2023	11 AM to 4 PM
Merit list publication	30 <sup>th</sup> June 2023	3 PM

1 <sup>st</sup> round Provisional Admission	1 <sup>st</sup> July to 4 <sup>th</sup> July 2023	11 AM to 4 PM
Vacant seats publication	6 <sup>th</sup> July 2023	
2 <sup>nd</sup> merit list publication	10 <sup>th</sup> July 2023	3 PM
2 <sup>nd</sup> round Provisional Admission	12 <sup>th</sup> July to 14 <sup>th</sup> July 2023	11 AM to 4 PM
Vacant seats publication(if available after 2 <sup>nd</sup> round admission)	17 <sup>th</sup> July 2023	3 PM
Spot round admission	19 <sup>th</sup> July to 21 <sup>st</sup> July 2023	11 AM to 4 PM
Commencement of Classes	26 <sup>th</sup> July 2023	

### **Short Title and Definitions**

**Academic Year:** Two consecutive (one odd + one even) semester constitute one academic year.

**Credit Based Choice System (CBCS):** The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or skill-based courses) Under the CBCS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.

**Course:** Usually referred to, as 'papers' is a component of a programme. All courses need not to carry the same weightage. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work field work outreach activities/ project work vocational training viva seminars term papers/assignments/ presentations/self-study etc. or a combination of few of these.

**Credit Point:** It is the product of grade point and number of credits for a course.

**Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

**Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points in all the semesters. It is expressed up to two decimal places.

**Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale

**Programme:** An educational programme leading to award of a degree, diploma or certificate.

**Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

**Semester:** Each semester will consist of minimum 15 weeks of academic work equivalent to actual teaching days. The odd semester may ordinarily be scheduled from July to December and even semester from January to June.

**Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester

## **Selection of Courses and Admission Process**

### **Eligibility for Admission**

Any student passing Higher Secondary H.S. (+2) Senior Secondary examination or its equivalent from any recognized Board/ Council shall be eligible for admission through CUET or by admission process conducted by Directorate of Higher Education, Govt. of Tripura to the 1st Semester of the Under Graduate (BA/B.Sc/B.Com/B3. Music) programme of studies subject to availability of seats.



(Explanation: The year of admission shall not be taken into account while calculating five years from the year of passing the previous qualifying Examination)

i) For B.Sc Programmes, a candidate who has passed 10+2 with Science or

ii) For B.A Programmes: A candidate with 10+2 of any stream shall be eligible to take admission.

iii) A student shall have to apply for University Registration in prescribed form through the Institution within 30 days from the last date of admission. No application for registration will be entertained after the expiry of this stipulated period

iv) A student shall be allowed to change a subject within 15 days from his/her admission to the College. No such change shall be entertained once application for University registration is forwarded to the University from the college

v) Regarding relaxation of minimum marks for admission against reserve seats/ quotas for ST SC PWD/ OBC and other candidates, the guidelines/ instructions of Govt/ UGC issued from time to time will be followed.

xii) The study of Skill/ Vocational/ Ability enhancement etc, course shall be guided by the relevant rules and regulations of the UGC issued from time to time and adopted by Tripura University.

xiii) College allowed International students up to 25% supernumerary seats over and above of their total sanctioned intake capacity subject to fulfillment of basic criteria.

iv) College is encouraged to have MoUs with Foreign Institutions with a view to encourage students exchange.

### **Duration of the Programme**

i) The duration of the UG programme is 4 years or 8 semesters. Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the 3rd year. If a student wants to leave after the completion of the first or second year, the student will be given a UG Certificate or UG Diploma, respectively, provided he/she secures the prescribed number of credits. Students who exit

with a UG Certificate or UG Diploma are permitted to re-enter the programme within three years of exit and complete the degree programme.

ii) Students may be permitted to take a break(s) from the study, but the total duration for completing the Programme must not exceed seven years.

### **Change of College/University Transfer**

#### **i) Conditions for transfer of admission of students within the University:**

- a) His/her transfer admission shall be within the permitted intake of the college.
- b) Candidate shall be permitted for change of college only for the odd semesters with the due consent from both the colleges and with the permission from the Tripura University subject to availability of same combination of subjects studied in the previous College.
- c) He/she shall fulfill the attendance requirements as prescribed in this Regulation.
- d) He/she shall complete the programme as per the Regulations governing the maximum duration of the programme.

#### **ii) Conditions for transfer of admission of students of other Universities:**

- a) A candidate migrating from any other University may be permitted to join odd semester of the degree programme provided he/she has passed all the subjects of previous semesters/years as the case may be. Such candidates must satisfy all other conditions of eligibility stipulated in the Regulations of the University.
- b) His/her transfer admission shall be within the intake permitted to the college.
- c) He/she shall fulfil the attendance requirements as per University Regulations.
- d) The candidate migrating from other University is eligible for overall SGPA/ CGPA of Class and not for ranking.
- e) He/she shall complete the programme as per Regulations governing the maximum duration of completing the programme as per these Regulations.

### **Multiple Entry and Exit Option**

The student will have opportunity for multiple entry and exit' with appropriate certification viz. Undergraduate Certificate after completion of one year (two) semesters). Undergraduate Diploma after completion of two years (four semesters) Bachelors Degree after completion of three years (six semesters) and Bachelors" Degree with Honours/ Research after completion of four years (eight semesters).

A student will be allowed to enter re-enter only at the odd semester and can exit only after the Even Semester. Re-entry at various levels as Lateral Entrants in academic programme shall be based on the Credit Earned and Proficiency Test records.

### **Course Curriculum**

i) The curriculum has been divided into 2 semesters in each academic year and shall include lectures, tutorials, laboratory examination, seminars and projects apart from this industrial training and educational tours etc. as decided in scheme and necessary instructions issued from time to time.

Curriculum shall

also include co-curricular and vocational courses in accordance to National Education Policy-2020 and various Government orders to this effect. Student on completion of first year (2 semesters) of undergraduate program may exit from the program with a Certificate and after completion of two years (4 semesters) may exit with a Diploma Student will be awarded Degree after completion of three years (6 semesters). The student will be awarded UG Honours/Research at the completion of four years (8 semesters). However, above provisions are subject to accruing minimum credits as prescribed in clause 4 for getting certificate diploma/ degree at the completion of 1 Yr.II Yr./ III Yr. respectively. Student will be allowed conditional subject change in the third semester on the basis of prescribed prerequisites and availability of seats

ii) The subjects, distribution of credits and number of lectures for various semesters of each part of study and examination shall be as per the syllabi of the appropriate program subject to changes by recommendations of respective Board of studies/ Faculty Board

iii) Ordinarily, the academic session shall end by the earlier June of any academic year. It shall be divided into two semesters, the Odd semester (July to December) and, Even Semester (January to June).

### **Awarding of Certificate, Diploma and Degree**

**UG Certificate:** Students who opt to exit after completion of the first year and have secured 40 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4 credits during the summer vacation of the first year. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years.

**UG Diploma:** Students who opt to exit after completion of the second year and have secured 80 credits will be awarded the UG diploma if, in addition, they complete one vocational course of 4 credits during the summer vacation of the second year. These students are allowed to re-enter within a period of three years and complete the degree programme within the maximum period of seven years.

**3-year UG Degree:** Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 122 credits and satisfying the minimum credit requirement.

**4-year UG Degree (Honours):** A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with 162 credits and have satisfied the credit requirements.

**4-year UG Degree (Honours with Research):** Students who secure 7.5 CGPA and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the major discipline. The students, who secure 162 credits, including 12 credits from a research project / dissertation, are awarded UG Degree (Honours with Research).

Exit with Certificate/ Diploma/ Degree	Min. Credits Requirement	NSQP Level
Certificate at the Successful Completion of First Year (Two Semesters) of Four Years Multidisciplinary UG Degree Programme	44	5
Diploma at the Successful Completion of the Second Year (Four Semesters) of Four Years Maltidisciplinary UG Degree Programme	84	6
Bachelor Degree at the Successful Completion of the Third Year (Six Semesters) of Four Years Multidisciplinary Undergraduate Degree Programme	122	7
Bachelor Degree with Honours Research in a Discipline at the Successful Completion of the Four Years (Eight Semesters) Maltidisciplinary Undergraduate Degree Programme	162	8

## **Mark Structure of Paper**

### **i) For courses of 100 marks without practical component:**

Internal Assessment	: 40 marks.
Theory	: 60 marks.

### **ii) For courses of 100 marks with practical component:**

Internal Assessment (Thy: 24+ Pract: 16)	: 40 marks
Theory Practical (36+24)	: 60 marks

(Internal Assessment marks includes attendance marks)

### **Choice to select the MOOC courses**

The College can allow up to 40% of the total credits being offered in particular programme in a semester through the online learning course provide under SWAYAM platform or any other MOOC platform recognized by the central Government or any other regulatory body. The student will have to opt Elective/ Skill Enhancement Ability Enhancement courses from MOOCs with the permission of College. College also has to send the list of students with their opted subject to the Controller of Examination before filling up the Examination form filling up.

### **Attendance and Change of Subjects**

i). A student shall be deemed to have pursued a regular course of study (in a subject) during each semester, and he/ she has attended at least 75% classes and there is no negative report against him/her, ie, he/ she has not been debarred from attending the classes and appearing in the examination due to some serious misconduct. It is provided that the Head Dean/ Principal of the concerned department/ faculty/ college may condone shortage of percentage in attendance not exceeding 15 percent in each subject due to one or more of the following reasons, involving absence from the classes.

- a) Participation in N.C.C. N.S.S. Camps duly supported by a Certificate from the Officer-in-Charge, N.C.C/ Program officer, N.S.S.

- b) Participation in University or College Team(s) Games or Inter-State or Inter-University Tournament(s) duly supported by a Certificate from the competent authority of the College/University.
  - c) Participation in any of the co-curricular activities organized by University Institute Department, duly certified by the competent authority
  - d) Prolonged illness duly certified by the Superintendent/ CMO of government hospital.
  - e)
- ii). For the purpose of the above Regulations, a subject shall be deemed to be borne on the list of subjects laid down in the prospectus of the examination concerned and shall consist of such paper and the practical, workshop practice, etc. in each of which or a group of which a candidate is required to pass separately.
- i) An option to change a subject may be exercised only once within 4 weeks from the date of commencement of All semester on payment of prescribed fee.
  - ii) Whenever a change in subject is permitted, the attendance in the changed subject shall be calculated by taking into consideration the attendance in the previous subject study.

### **Examination and Evaluation**

**a. End-Semester Examinations:** The Controller of Examinations shall make necessary arrangement for notifying the dates of the End-Semester Examinations as per the Academic Calendar notified by the University.

**b. Continuous Formative Evaluation/ Internal Assessment (IA):** Total marks for each course shall be based on continuous assessments and semester end examination

Total marks for each course	=100%
Continuous assessment (C1+C2)	=40% marks
Semester End Examination (C3)	=60% marks

**c. Evaluation process of IA marks shall be as follows:**

- i. The first component (C1) shall be based on test, assignment, seminar, case study, field work, project work etc. This assessment and score process should be completed after completing 50% of syllabus of the course's and within 45 working days of semester program.
- ii. The second component (C2) shall be based on test, assignment, seminar, case study, field work, internship/ industrial practicum/project work etc. This assessment and score process should be based on completion of remaining 50 percent of syllabus of the courses of the semester.
- iii. During the 17th-19th week of the semester, a semester end examination shall be conducted by the University for each Course. This forms the third and final component of assessment (C3) and the maximum marks for the final component will be 60%.
- iv. In case of a student who has failed to attend the C1 or C2 on a scheduled date, it shall be deemed that the student has dropped the test. However, In case of a student who could not take the test on scheduled date due to genuine reasons, such a candidate may appeal to the Program Coordinator/ Principal under intimation to the CoB, Tripura University. The Program Coordinator/ Principal in consultation with the concerned teacher shall decide about the genuineness of the case and decide to conduct special test to such candidate on the date fixed by the concerned teacher but before commencement of the concerned semester end examinations.
- v. For assignments, tests, case study analysis etc., of C1 and C2, the students should bring their own answer scripts (A4 size), graph sheets etc., required for such tests/ assignments and these be stamped by the concerned department using their department seal at the time of conducting tests/ assignment/ work etc.
- vi. The outline for continuous assessment activities for Component-1 (C1) and Component-II (C2) of a course shall be as under.

**Outline for continuous assessment activities for C1 and C2**

Activities	C1	C2	Total Marks
Session Test	10 % marks	10 % marks	20 % marks
Seminars/Presentations/Activity	5 % marks	-	5 % marks
Attendance	5 % marks		5 % marks
Case study/Assignment/ Field work/ Project work etc.	-	10 % marks	10 % marks
Total			40 % marks

- Conduct of Seminar, Case study/ Assignment, etc. can be either in CI or in C2 component at the convenience of the concerned teacher.
- The teachers concerned shall conduct test/ seminar/ case study, etc. The students should be informed about the modalities well in advance. The evaluated courses/ assignments during component I (C1) and component II (C2) of assessment are immediately provided to the candidates after obtaining acknowledgement in the register by the concerned teacher(s) and maintained by the Department/ Principal.

**5% marks for attendance shall be distributed as follows:**

- a) 75% to less than 80% attendance -1 mark
  - b) 80% to less than 85 % attendance - 2 marks
  - c) 85% to less than 90 % attendance - 3 marks
  - d) 90% to less than 95 % attendance - 4 marks
  - e) 95% and above attendance -5 marks
- The marks of the internal assessment shall be published on the notice board of the department/college for information of the students.
  - The Internal assessment marks shall be communicated to the Controller of Examinations at least 15 days before the commencement of the University examinations.
  - Internal assessment marks may be recorded separately. A candidate, who has failed or rejected the result, shall retain the internal assessment marks.

**Results**

- a. A student shall be declared as Passed in a course (Paper) in a Semester Examination, provided he she secure at least 40% marks separately in Internal Assessment and End Term Examination.  
Further provided that in case of Course (Paper) having Practical component a student shall have to secure 40% Marks separately in Theory and Practical component.



- b. A student qualified to the next higher Semester with Back Paper(s) is considered eligible to appear at the higher Semester Examination provided he/ she fulfil all other conditions laid down in these Regulations. Such a student has to appear only in the Back Paper(s) of earlier Semester examination along with the appropriate Semester Examination (i.e. Odd to Odd and Even to Even).
- c. If a student obtains F or Ab grade in any course(s), he/she will be treated as having failed in this/those course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University, Marks obtained earlier in continuous assessment (Internal) may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- d. The student will be promoted to the next semester if he/she secures at least 50% of the total credits in a semester. In case the student secures less than 50% of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester. In such cases the student will not be promoted to the next semester. However, pass marks secured by the student in any course (paper), in any semester will remain at his/her credit.
- e. If a student passes in all the courses offered in any semester, then the student will be declared Successful in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/ she will be provisionally promoted to the next semester with ATKT (Allowed to keep term) in those courses in which he/she fails. However, a student has to clear all the courses of the programme within maximum time limit mentioned in Programme structure table to award the certificate/diploma/Degree.
- f. If the 4th year of undergraduate programme is not offered in the present affiliated college, admissions in another affiliated college within the same University shall be allowed in cases of provisional promotion to the 4th year of the undergraduate programme.
- g. Repetition of a theory/ practical course is allowed only to those candidates who get For Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

- h. If a student fails in theory but is pass in practical of the same paper, in such case the student will have to reappear in both theory & practical components of that course.
- i. The University Ranks/ Gold-Medals shall be awarded to the students of 4 year Honours/ Research Degree.

A 4-year Honours Research Degree student shall be considered for the award of Rank Gold Medal if he/ she do not have any back papers in any examination and completed the 4-year Degree continuously without any break.

A Student who exits at the end of 3-year and re-enters into the 4-year Honors/Research Degree shall not be considered for the Rank/Gold Medal.

Further, there shall not be any provision for Rank/Gold Medal for the Certificate Diploma candidates and also students transferred from other University/Institutions will not be considered for Rank/Gold Medal.

For awarding Rank/Gold Medal, CGPA will be considered, however, in case of same CGPA, actual percentage of marks shall be considered.

#### **General Provisions**

a) A student may also be allowed to sit for any Semester Examination as a Non- Collegiate candidate, if he/she has attended minimum 65% of classes held in Theory and Practical separately in each Semester and on deposits of requisite amount of fees determined by the University from time to time.

b) A student having attendance below 65% (65% Theoretical & 65% Practical classes) of the classes held in any Semester shall be declared as Dis-Collegiate and be she shall not be allowed to appear at the Semester-I/ Semester-II/ Semester-1 Semester-IV Semester-V Semester-VI and Semester-VII/Semester-VIII Examinations and shall have to be readmitted

c) No student will be allowed to appear in the End-Semester Examination of the University if he she fails to secure minimum 40% marks in the Internal Assessment portion.

Admit Card for an examination shall not be issued to a candidate unless his/her application is duly complete in all respects.

d). A candidate appearing at any Semester Examination of the Undergraduate courses shall submit with his/her application form such fees as may be prescribed from time to time by the University.

e). A candidate who fails to pass/qualify or to present himself/herself at an examination or does not fulfill the requirements for the receipt of an Admit Card shall not be entitled to claim refund of fees.

- f). A candidate who applies for admission to subsequent examination(s) shall be required to pay on each occasion such fees as prescribed by the University from time to time
- g). A candidate declared as Person with Disability (PWD) and visually challenged by the appropriate authority, shall be exempted from paying the fees for University Examinations. An Amanuensis may be engaged for writing answer on behalf of such PWD Student with the prior written permission of the Vice Chancellor, Tripura University. Such Amanuensis shall be entitled to remuneration to be paid by the University as may be prescribed.
- h). A student shall be deemed to have appeared in an examination whenever Admit Card is issued in his/ her favour by the University.
- i). An examination shall be held always under the current syllabus.
- j). A candidate may apply for Re-Examination of particular course(s) Subject(s) Paper(s) only in the Odd to Odd and Even to Even Semesters, subject to withdrawal of his/her secured mark(s) of that course(s) Subject(s)/ Paper(s) under question.
- k).A candidate may apply for Inspection or Re-evaluation of Answer Scripts only for Theory component/ part as per relevant rules in this regard.
- l). Practical examination of a Semester shall ordinarily be held prior to the Semester-end examinations
- m).The candidate shall be awarded a Certificate/ Diploma/ Degree when he/she successfully earns the minimum required credits for the Certificate Diploma/ Degree
- v). A Grade Card shall be issued to all the candidates after every semester based on the Grade earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the Grade card.

### **Letter Grades and Grade Points**

The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative GPA (CGPA) is based on the grades in all courses taken after joining the programme of study.

The College/ Institution may also mention marks obtained in each course and a weighted average of marks based on marks obtained in all the semesters taken together for the benefit of students.

Letter Grade	Grade Point	Percentage of Marks
O ( Outstanding)	10	91-100
A+ (Excellent)	9	81-90
A (Very Good)	8	71-80

B+ (Good)	7	61-70
B (Above Average)	6	55-60
C (Average)	5	45-54
P (Pass)	4	40-44
F (Fail)	0	Below 40
Ab (Absent)	0	

### Computation of SCPA and CGPA

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

i). The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.  $SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$  Where C, is the number of credits of the i'' course and G, is the grade point scored by the student in the i'' course.

#### Example for Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit x Grade)
1	Course 1	3	A	8	3 x 8=24
1	Course 2	4	B+	7	4 x 7=28
1	Course 3	3	B	6	3x6 = 18
1	Course 4	3	O	10	3x x 10 = 30
1	Course 5	3	C	5	3 x 5 = 15
1	Course 6	4	B	6	4 x 6 = 24
		20			139
	SGPA				139/20 = 6.95

ii). The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, ie  $CGPA = \frac{\sum (C \times S)}{EC}$ , where S is the SGPA of the i'' semester and C, is the total number of credits in that semester.

### **Accumulation of Credits**

Every student shall open an account in Academic Bank of Credit (ABC), which will provide him/ her with an ABC ID and will allow access to the Standard Operating Procedure (SOP). The Credit awarded to a student for the courses pursued in the University shall be accumulated in the Academic Bank Account of the student. The procedure for accumulation of credit earned, redemption of credits would be as per UGC and other relevant Regulations.

### **Documents to be attached with application form for admission**

The number of admission form duly filled in is to be signed by the parent/guardian and applicant. List of documents to be submitted (Self attested photocopy, one copy each):

1. Madhyamik admit card
2. Madhyamik marksheet
3. H.S (+2)/Equivalent marksheet
4. Aadhaar card
5. Certificate of SC/ST/OBC/PWD
6. School leaving certificate from the H.M/Principal of School last attended(Original)
7. PRTC
8. Passport size photo-3copies

### **Form Receipt Session 2023-24**

**Name of the Student** : .....

**Sl. No. of form** : .....

**Date of received** : .....

**Received by** : .....

**GOVERNMENT DEGREE COLLEGE  
KHUMULWNG**

Accredited by NAAC with 'B' Grade  
Affiliated to Tripura University ( A central University)  
Recognised by UGC with 2(f) & 12(B) under the  
UGC Act of 1956.

**Khumulwng, P.O – Janmejoynagar, West Tripura-799045**