



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Government Degree College, Khumulwng
• Name of the Head of the institution	Dr. Pranabjit Bardhan Roy
• Designation	Principal In-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile No:	943686043
• Registered e-mail	gdc_khumulwng@rediffmail.com
• Alternate e-mail	Khumulwngcolleg@gmail.com
• Address	TTAADC headquarter, West Tripura
• City/Town	Khumulwng
• State/UT	Tripura
• Pin Code	799045
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Tripura University				
• Name of the IQAC Coordinator	Sri Daniel Debbarma				
• Phone No.	9436518757				
• Alternate phone No.	7005242459				
• Mobile	9436518757				
• IQAC e-mail address	khumulwngiqacgdc@gmail.com				
• Alternate e-mail address	gdc_khumulwng@rediffmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>					
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">NO</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2021	28/09/2021	27/09/2026
<b>6.Date of Establishment of IQAC</b>	03/05/2019				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
DEPARTMENT OF HINDI	NEC	NEC	2022	400000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	7				

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Contribution of IQAC during the current year: 1. Proposal submitted to the Tripura University(central)Suryamaninagar to introduce the new Honours subjects and General Elective subjects as well . 2. To install Solar Street Light in the college campus. 3. Construction of concrete (Cemented) Sitting benches under the trees for students inside college campus. 4. Organized One Day International Special Lecture Program on Tribal Health and Social Inclusion: An Approach towards 2030</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<p>Introduction of Honours Course and New Elective subject in the college.</p>	<p>The proposal for introduction of Honours course and new elective subjects has been submitted to The Registrar, Tripura University (central), Suryamaninagar, with reference No. F.1(2)/GDCK/Estt/2007-08/596 dated, Khumulwng, the 13th April 2021. The honours subjects proposed were on Hindi and Philosophy. The General Elective subjects were Geography, Physical Education and Sociology.</p>	

<p>To adopt villages under Government Degree College, Khumulwng.</p>	<p>Five villages have been adopted under Unnat Bharat Abhiyan in consultation with the Block Development officer and local leaders of the villages. The name of the villages are: Belbari, Janmayjoy Nagar para, Ramnath Thakur para, Shiv Sankar Para and Bidhi Chandra Para. These villages were identified with the help of student council representative and alumni association. Belbari R.D. Block officials, local panchayat secretary and Gram Pradhan have helped in interacting with the villagers. Household surveys were conducted and cleanliness drives were carried out in these adopted villages.</p>
<p>Organize Seven Days Skill Development Training Program at GDC Khumulwng through Shalimar Industries organization.</p>	<p>The proposal to organize Seven Days Skill Development Training Program at GDC Khumulwng through Shalimar Industries organization has been submitted to the Chairman, Tripura State pollution Control Board, Government of Tripura, Agartala. The Proposal was submitted with reference No. F.2/GDCK/Estt/2007-08/597 dated Khumulwng, the 18th April 2022. This skill upgradation for individual unemployed youth of the college has been proposed for estimate cost of Rs. 30,000/- on Paper bag, file, folder file, cover file, envelope and box file etc.</p>
<p>To install Solar Street Light in the college campus.</p>	<p>Total 10 Nos. of Solar Street Light has been proposed to be installed in the college campus to the Chief Executive Officer, Tripura Tribal Areas Autonomous</p>

	District Council (TTAADC) under their scheme. The proposal has been submitted on 30th May 2022 with reference No. F1(2)/GDCK/Estt/2007-08/530.
Construction of concrete (Cemented) sitting benches under the trees for students inside college campus.	Proposal has been submitted to the Block Development Officer (BDO) under Belbari R.D. Block, West Tripura for construction of concrete (Cemented) sitting benches under the trees for students inside college campus. The proposal was submitted with reference No. F.(2)/GDCK/Estt/2007-08/575 dated, Khumulwng, the 15th July 2022.
Construction of Dump Pit for solid waste for Govt. Degree College, Khumulwng campus.	The proposal for construction of Dump Pit for Solid Waste at Govt. Degree College, Khumulwng has been submitted to Block Development Officer (BDO), under Belbari R.D. Block on 15th July 2022 with reference No. F.(2)/GDCK/Estt/2007-08/578.
Organized the Induction Program for Newly admitted 1st Semester Students of Govt. Degree College, Khumulwng	The induction program for the newly admitted 1st Semester students of Govt. Degree College, Khumulwng was organized on 19th September 2022 in the college. Students were informed on the semester course grading system and rules and regulations of the college.
To introduce short term course in Digital initiative for students at Govt. Degree College, Khumulwng.	In pursuance of the order from DHE with reference No. F2. (362-2)DHE/GTCA/13(V-II)/GEN/2467 dated 29/08/2022, the application has been submitted to Director, Directorate of Higher Education, Government of Tripura for approval to introduce short term

	<p>course in Digital Initiative for students at Govt. Degree College, Khumulwng. The courses proposed are on the topics like Social Media, Internet or Web Security, GST and Digital Transaction. The proposal was submitted on 28th September 2022 with reference No. F.2/GDCK/ESTT/2007-08/643.</p>
<p>To Organize Two Days Hindi Diwas-2022</p>	<p>The Two Days Hindi Diwas was organized on 27th and 28th September 2022 in the conference hall of the college. Dr. Arobinda Mahato, Reginal Director IGNOU Study Centre Agartala was the Chief Guest of the program. The aim of the program was to promote Hindi as a National language among the students. During the two days long program the students of Hindi department participated in recitation and quiz competitions.</p>
<p>To organize One Day International Special Lecture Program on Tribal Health and Social Inclusion: An Approach towards 2030</p>	<p>The One Day International Special Lecture Program on Tribal Health and Social Inclusion: An Approach towards 2030 was organized on 15th October 2022 in presence of Dr. Arobinda Mahato, Reginal Director IGNOU Study Centre Agartala. Prof. Arup Ratan Banerjee, HoD, Department of Anthropology Calcutta University and Mrs. Zaripova Lillia Senior Research Centre Moscow Russia were the resource persons who delivered the lecture on the relevant topics. The special lecture stressed on the importance of Tribal Health and social issues.</p>

<p>To organize Seven Days NSS special camp -2022</p>	<p>The Seven Days NSS Special camp was organized in the college from 8th to 14th November 2022 in the college campus. Hon'ble Minister of ICAT, Sports &amp; PWD (DWS) Shri Shushanta Chowdhury inaugurated the auspicious camp. The closing ceremony was attended by Dy. CEO TTADC as Chief Guest during valedictory session. The event consists of cleanliness drive, blood donation camp, awareness on cleaning in the adopted villages viz. Kriti Basi para, Janmayjoy Nagar para, Ramnath Thakur para, Shiv Sankar Para and Bidhi Chandra Para. Awareness on health and hygiene was delivered in the adopted villages.</p>
<p>To re-inaugurate Wall Magazines of respective departments of the college.</p>	<p>The departments of Bengali, English, Hindi, Education, Political Science and History have re-inaugurate their Wall magazines with their respective themes within 30th November 2022.</p>
<p>Observance of Swachh Bharat in the college</p>	<p>Swachh Bharat Abhiyan was observed in the college on 15th December 2022 in the college campus. The cleanliness drive was conducted in collaboration with Teachers and students. The students groups of NSS volunteers and NCC cadets along with representatives from student council actively participated in the program. Awareness on swachhta was given to the students to rouse their attitude towards keeping the campus neat and clean.</p>
<p>13. Whether the AQAR was placed before</p>	<p>No</p>

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	24/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1

08

Number of courses offered by the institution across all programs during the year



File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 798

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 80

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 425

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 18

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 18

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>08</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>798</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>80</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>425</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>18</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	18
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	23,34917
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	07
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.On the eve of each semester, especially before the beginning of the first semester, an Induction programme is conducted among the fresher's addressing the structure of semester based undergraduate courses (Choice based credit system) through power point presentation.

2.Academic Committee consisting of the faculties prepares a master routine and an academic calendar which is being distributed among the departments before the beginning of each session.

3.Next to that, faculties of the department sit together to distribute the syllabus; classes are to be allotted through departmental routine, keeping in mind the faculties' teaching experience and specialization in the subjects.

4.Faculty members select the essential, available and prescribed books, reference books and other study materials for smooth

conduction of classes, Guest faculties are recruited to conduct the curricular activities smoothly.

5.Internal tests comprising both written and viva along with group discussion are emphasized.

6.Question Banks covering all the subjects- Honours, General, Foundation Courses and soft skills along with multiple choice questions (MCQs) benefit the students in pursuing their studies with less difficulty.

7.Students are encouraged to visit the library on a regular basis for reading and taking notes from texts and reference books.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Firstly, the Institution follows the official calendar prepared and published by the Department of Higher Education, Government of Tripura. In accordance to the official calendar, the institution prepares its own academic calendar in the beginning of the odd semester. The academic calendar contains the relevant information about the tentative days of normal classes held in a semester, the dates for internal examinations, tentative dates for Semester Examinations conducted by the Tripura University, including different programmes observed in the college, Holidays and vacations etc. As per the existing academic calendar , there are as many as 90 (ninety) classes which are generally conducted in every semester besides scheduled for Curricular, co-curricular and extension activities to be carried out in the college. The internal examinations/ assessments are basically conducted with the prior notification in advance. A total of 20 (Twenty) marks test is evaluated in a semester , 8 marks each for written and 4 marks each for viva-voce are conducted to both Honours and General curriculum. Internal tests are usually held twice in a semester. The remaining 80 (Eighty) marks examination is conducted in both odd and even semester. . Thus, internal evaluation is continuously carried out.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The concept of Gender Studies and Gender Equality are the integral parts of Human Rights. Being a Coeducational College, the College has ample opportunities of addressing such a vital issue of gender equality among the students. Human Rights and Gender studies are being taught as soft course in the 6th semester stressing on Religion, Caste, and Ethnic equality. Issues vulnerable to women such as Dowry problem, Female foeticide, infanticide, domestic violence are included and discussed in the classes. Besides, novels, poems, essays involving women causes are in the syllabus of Bengali, English, Hindi and Kokborok. The syllabi of Political Science Honours and general also deal with some topics of gender.

International Womens Day (8th March) is being observed in a due manner every year. Teachers have their constant efforts to make an equal world of female and male. Environmental degradation, Global warming, pollution are the burning issues of today. The institution takes the responsibility of making the students well aware of environmental issues and overall sustainable development. Disaster Management as a part of Environmental sustainability has been included in the 6th semester syllabus indicating Hazards, Disaster and its management and planning with reference to Tripura

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**870**



File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

66

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Upgrading the way of imparting knowledge to the students is done through class assessment and home assignment. After admission to the college, the college authority tries to assess the learning levels of the students. Generally, the merit list prepared by the college during admission to first semester is the reachable information to academic performance of the students and thus it is followed as the first indicator for assessing the learning levels of the students. This helps the faculty and college authority to develop the students from slow and advanced learners. Thereafter, students are again grouped into slow learners and advanced learners based on the performance, response, punctuality and personal interaction of students in the classroom.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
801	18

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Generally, College uses different methods of learning for the students such as classroom interaction, group discussion, class test, and special class i.e. tutorial classes/ remedial classes. Other than that, organizing seminar, project works, assignment, departmental wall magazine, discussion about subject related topic, question bank, lesson plan analysis and interacting quiz are also held for teacher-students interactions. Learning facilities for the students like smart classroom, literary with sufficient books and reading room are also provided by the college. The examination committee conduct two internal assessments per semesters as per Tripura University rules. They always interact with the teachers for examination preparation. Teachers help them by giving them required study materials for preparing themselves for the examination and assignment. More than that they also avail facilities of collecting sufficient books from library. Preparation of individual projects is compulsory for all the Sixth semester students, which are guided by the teachers. Co-curricular activities form another important part of the college, where it is worth mentioning that the students participate regularly in cultural activities, workshops, quizzes/debate competition and different activities organised by N.S.S and N.C.C.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT instruments used are LCD projector, laptops and sound

system enhancing the delivery of knowledge, information and making convenient for the students in gathering and understanding the subject better. The presentations are carried out in power point, MS word and PDF files. Pictures, short videos and other relevant documents are also presented with the aim to induce better learning scope to the students. The presentation datas are also shared among the students. The students are also advised to use their smartphones in collecting study materials on topics which are not found in any textbooks or elsewhere. However, the students are also instructed not to fully rely on some links which can be malicious or spam. Thus, encouraging the students to learn new techniques of learning through the use of technology devices.

**ICT and Teacher Professional Development:** Teachers need specific professional development opportunities in order to increase their ability to use ICT for formative learning assessments, individualized instruction, accessing online resources, and for fostering student interaction and collaboration.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The mechanism of Internal Assessment is transparent, accountable and strictly adheres to the Tripura University Examination Rules and Regulations. The Internal assessments are conducted twice in a semester which comprises of 20 marks, of which 8 marks each for theory and 4 marks each for Viva-voce or group discussion. The test consists of both descriptive and objective (MCQ) kind of questions which are asked in either first or second internal tests. The students are notified on the internal assessments scheduled well in advance, wherein the faculties discuss on the questions pattern and clarify doubts, questions, if any, so that the students are able to perform well. After the written assessment is taken, the faculty members discuss the strength and weakness of the students and give feedbacks accordingly. The answer scripts are shown to respective students so that they are able to analyze their performance and if any students fail to secure the minimum pass marks, they are allowed to reappear in the Tests for the improvement of their marks. Further, if some students fails to appear in the internal test, they are allowed to re-appear only with a valid reason with their parents' consent

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Mechanism to deal with the Internal Examination related grievances can be explained as: 1. The Internal Assessments are basically conducted with the decision undertaken by the Examination Committee with regard to the dates and time schedule pertaining to the Tripura University Examination guidelines. 2. The Departments prepare and submit the question papers to the Examination Committee prior to the scheduled dates. The information on the question pattern, marks distribution is discussed to the students in advance so that they are able to prepare and perform well. 3. The Internal Tests are basically conducted twice in a semester, the first test in August and thesecond on October for Odd Semester and first test on February and second test on April for Even Semester. A total of 20 marks' test is conducted, in which two questions of 8 marks each are for theory and 4 marks each are for viva-voce/ group discussion. 4. If

the students have any grievances for marks obtained in the Internal Assessment, he/she may instantly contact the concerned faculty against his / her dissatisfaction regarding the mark secured.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PO1. Critical Thinking: It is the objective analysis and evaluation of an issue in order to form a judgment. PO2: Effective Communication: Speak, read, write and listen clearly and make meaning of the world by connecting people, ideas, books, media, and technology. PO3. Social Interaction: A social interaction is an exchange between two or more individuals and is a building block of society. PO4. Effective Citizenship: Demonstrate empathetic social concern and equity-centered National development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering. PO5. Ethics: Recognize different value systems including your own, understanding the moral dimensions of decisions, and accepting responsibility for them. PO6. Environment and Sustainability: Understand the issues of environmental contexts and sustainable development. PO7. Self-directed and Life-long Learning: Acquire the ability to engage in independent and life-long learning in the broadest context socio-technological changes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of the students is very important to know the efficacy of entire teaching learning system. It is an integral

part of teaching and learning. The semester examinations are conducted in the institution on behalf of the university. The question papers of examinations are designed and provided by the university and the answer scripts are evaluated at the central level by the examiners appointed from among the faculty members of the colleges. Two sessional examinations of 8 marks each along with a viva of 4 marks are held in every semester as per the guidelines of the university with a weightage of 20 marks in each paper. From the very beginning of the academic year, the entire process of evaluation is systematically planned and presented before the students. At the beginning of the session, faculty members share the syllabus, course objectives, nature and pattern of question papers and the weightage of marks for the topics prescribed as per the norms and regulations. Continuous multimodal evaluation is conducted for the internal assessments of the students in the form of Unit Tests, Oral Tests, Project writing, Home Assignments, Observation, Field-Tours, Site Visits etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

393

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://khumulwngcollege.in/wp-content/uploads/2022/12/sTUDENTS-SATISFACTION-SURVEY-REPORT-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

##### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution



**during the year****01**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****00**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****01**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College is situated in a tribal dominated, remote area which is full of enormous natural beauty and the residents of this locality are very simple by nature. They belong to mostly rural indigenous communities. The socio-economic condition is very poor and most of the residents are illiterate. Keeping all these things in mind, we take up a particular area/ village named Kritibashi Para as a model village. We along with the students, often visit this village. We inspire our students (in groups) to provide them education, health consciousness and sometimes we offer them books, notebooks, pens, first aid equipment's ( thermometer, bandage, parafine oil, paracetamol, ORS plus, digene tablets etc. sometimes we arrange health camp, social camp against superstitions etc. The local people, due to lack of good education are highly superstitious. Sometimes, we find some difficulties in motivating them because of their rigidity. Apart from these, we provide de-worming tablets, malaria preventive measures and medicines too. .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with

**industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College began its journey in 2007 with just five classrooms, one office room, Principal's room and a staff room in the previous old campus. At present, it has sufficient number of classrooms for the students. Adequate numbers of Desks and benches to accommodate the students. The college has one Academic building and one Administrative building. There are a total of 10 classrooms, one computer lab, one library room, one reading room, and two smart class rooms. Two lavatories each for both boys and girls. There is no separate departmental room and departmental library rooms. There is one common room for girls but no common room for boys. On the other hand, there is a room for Student Union Council. There is a room for NAAC and IQAC for proper coordination and working on the overall aspects of the College. The College also has a Girls hostel with 50 bedded intake capacity, particularly for the STs and low income group. There is a power backup facility and it is for official purpose only. The College also has installed a broadband connectivity with limited Wi-Fi usage. It has also installed CCTV surveillance camera in both the building blocks. The College library is under automation process. The institution has ramps in both the building blocks for easy access to the differently abled students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To rejuvenate the young minds, the college provides adequate sports facilities. The college has provisions for both outdoor and indoor games. The college has one volleyball court, a badminton court for the students and staff of the college. The college also has carom board, chess, ludo, etc. amongst the indoor games facilities. The students also participate at regular interval in the inter-college sports meet every year organized by Tripura University. The college also encourages the students to participate in various cultural activities. The students also engage in various programs at the sub-division and district level cultural programs. The cultural activities of the college are observed in a befitting way. At the beginning, the Freshers' Welcome Program enable students to get acquainted with the college atmosphere and the seniorsthereby pledge to help the new comers in the college. Various national festivals and state festivals are observed in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

1

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library contains a stock of around 7261 books. The Library automation is under process. The library committee of the college looks after the library management.

The library has no rare books or manuscripts as such, but it owns some course related books and many other knowledge resources book. The college has a rich and varied collection of the books in the library as follows: Dictionaries - 22 Bengali - 1774 English - 638 Hindi - 325 Kokborok - 808 History - 540 Education - 605 Political Science - 465 Philosophy - 135 Religious book - 25 Disaster Management - 21 Computer and IT book - 93 Environmental studies - 27 Health and History of North East India - 32 Autobiography of great person - 248 Economy - 25 Other books - 1259

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Government Degree College, Khumulwng, situated in a rural area under the Tripura Tribal area Autonomous District Council, has a lot of issues relating to internet connectivity. In spite of the remoteness, the college tries to provide the best IT facility available to the students. The college has a computer center with 5 computers for the easy access of students. A projector is made available to the faculties for taking special classes using ICT tools for the students. The college has a permanent internet connectivity to give internet facilities to the students and staffs, the college makes internet availability through BSNL FTTH connecting the computers of the college. The use of wi-fi is limited to the office use.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Government Degree College, Khumulwng, works under the supervision of the Directorate of Higher Education, Government of Tripura. Hence the college implements the instructions that come on various occasions from the Directorate of Higher Education. The college through its various cells and committees tries to implement the orders of the higher authority. The college buildings are directly monitored by the Public Works Department, Government of Tripura. The electricity requirement and maintenance are provided by the TSECL. Students can avail of all computer facilities except internet. The sports committee of the college looks into the issues relating to the games and sports of the college.

**Library:** The library follows certain procedures in the usage of books. When books are purchased, these are enlisted in the accession register with serial numbers and then made available for

distribution to the students with the support of a register for lending books to the staff and students.

**Sports Complex:** Students are allowed to play after their classes get over. They can take the sports materials after signing the register and then again return it back.

**Computers:** Students can access computers when they have their practical classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>C. Any 2 of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Council of Government Degree College, Khumulwng has been established to promote the interests of the college with the involvement of students in the affairs of the institution. The Board of Management has the authority to dissolve the Students' council as and when it deems appropriate. The purpose of the Students' council is to give students an opportunity to develop leadership by organizing and carrying out college activities and service projects. In addition to planning events that contribute to the team spirit and community welfare, the students' council is the voice of the student body. They help each other, share ideas, interests and concerns with the college's wider community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

Government Degree College, Khumulwng has formed its Alumni Association as Khumulwng College Association (KCAA) on 5th September, 2019 with overwhelming participation of the former pupils of the institution from across the state. The aims and the objectives of the association are to keep in touch with their (the members') Alma Mater, and their friends and colleagues whom they met in the days at college. To give continuously moral support, to give back to the college and the society at largesome of the precious gifts they received from the institution are also some of the ennobling reflex of the association. The motto of the association is: "Thansa" which means -"working together" which will lead towards the moral code "Tong Kaham- Tong Kwthar- tong Kubui "("Good life, Holy life and Truthful life).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal, i.e, the authority of the college, keeps up pace with the rules framed by the department from time to time for smooth running of the college. Transparency is writ large everywhere in the college. Moreover, it ensures a spontaneous disclosure of data reinforced by sharing relevant information with all the stakeholders in various meetings, and uploading the important information in the college website. Audit, RTI and all administrative parts of the institution aim at working with core values of the institution prioritizing healthy interpersonal relations for effective cooperation and all activities are in

perfect consonance with the mission and vision of the college. They provide a caring and supportive climate to students and encourage them express their opinions freely. To ensure the participation of students in the functioning of the college as well as in different programmes of the college, the General Secretary of the Students' Council plays a vital role.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Basically, a Convener heads each committee and sub-committee, chaired by the Principal. The committees plan and execute those plans for efficiently running the college. The Teachers' Council plays a significant role in the overall development of the College. Although, there is no Board of Management in the college, it takes advices from the localities in developing the college. The Students' Council also plays an active role in executing the plans. Feedbacks are collected from the students with the aim to improving the quality of services rendered. The Students' Council under the guidance of teachers, organize various programmes such as Freshers' Social meet, Van Maha utsav, Independence Day, Republic Day, Kokborok Day, and various other programmes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Different plans are prepared by the Development Committee of the College after consultation with respective departments and sub-committees and these get incorporated in the College's Academic Calendar at the beginning of the new session. The Principal conducts meetings frequently with the Teachers' Council and conveners of various sub-committees and Students' Council to



discuss the policies and plans and methods of implementing them.

To introduce Department of Physical Education, Sociology, and Geography subjects as most of the Schools surrounding the radius of the College are offering those subjects

To organize seminars, workshops and webinars through paper presentation mode.

Developing bio-degradable waste bin, Herbal Garden along with Flower garden and tree plantation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Functions of the Principal:** 1.1. The Principal is the Head of the Office and the Institution. 1.2. He/she presides over all the meetings of the Teachers Council and other sub-committees. 1.3. He/she encouraged, supports the Teachers, staffs to execute their coherent plans imparting quality based education. 1.4. He/she ensures students active participation in the development of the College. 1.5. He/she executes its actions according to the guidelines prescribed by the Department of Higher Education, Government of Tripura and led the overall matters of the College

The Principal administers, assists, directs and assess the functioning of the different committees, subcommittees formed in the College. Some of the key committees are: 2.1. Teachers' Council, 2.2. Admission Committee 2.3. Academic Committee 2.4. Examination Committee 2.5. Internal Quality Assurance Cell (IQAC) 2.6. Anti-ragging and anti-sexual harassment committee

7. Cultural and literary committee 2.8. Placement cell 2.9. Grievances and redress cell 3. Service Rules: All the employees of the College adhere to the Tripura Civil Service (Conduct) Rules 1988 as they are under the Government of Tripura

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Some welfare measures that is enjoy by the regular staffs are mentioned below: 1.Salary is revised time to time as per the recommendation of the UGC, Pay Commission/ Committee. Annual increment is given in July every year. D.A is given earlier but it is been almost three years, no D.A has been provided. 2. Promotion/ Career Advance Scheme is on for all faculties and are advise to undergo faculty development programmes such as Orientation, Refresher courses on time. 3. General Provident Fund Account is available for the regular staff. 4. Faculty members with MPhil, Ph.D. received benefits as per the UGC norms. 5.The staffs enjoys leaves on different grounds after due permission from the authority. 6. Regular staffs enjoy other benefits such as D.A, HRA, Group Insurance, Gratuity etc as applicable to the State Government Employee. 7.As medical allowances are not provided, the employees' medical bills can be reimbursed after producing valid documents. However, the Group-C, D received medical allowances

monthly

8. Medical Leave & Maternity leave for eligible staff members.  
9. Faculty members are eligible for Earned Leave. 10. Faculty development programs (FDP) for faculty members on regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has performance appraisal system which evaluates the performance of the existing employees that help to understand the abilities of a person for further growth and development. It encourages the accountability and responsibility of the employees.

The faculties are given formats for their self-appraisal. They are also being encouraged to use Teachers Diary to record their activities and maintain it on a regular basis from this academic year. The appraisal forms are assessed by the Principal and he ensures the required support and guidance for better performance. Non-teaching staff are not given any appraisal forms but their performance is assessed by the Principal informally by looking at their punctuality and sincerity to work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As the College is run by the State Government, it follows State Audit mechanism. The College maintains its cash books, stock registers, and other financial records as per the guidelines and procedures followed in the Government offices. An internal audit has been done by the Directorate of Audit, Department of Finance. There is one internal audit performed during the last five years. The Internal Audit Report on account of the Principal, Government Degree College, Khumulwng was held for the period from 01/04/2010 to 30/06/2015. There was no discrepancy reported during the period. This Audit was conducted by the Directorate of Audit, Department of Finance, and Government of Tripura.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College does not have any resource mobilization policy because it is a Government institution. It is fully funded through the Department of Higher Education, Government of Tripura. The main source of funds, grants is the State government budget and utilization of funds is ensured according to the government rules and regulations. Admission fees collected from the students are not retained in the institution but remitted to the governing body. However, a lesser portion of the examination fees collected ,is retained in the institution for procuring examination related materials.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell has formed different sub-committees to monitor the ongoing academic progress of the college. All the HoDs are being followed up in upgrading the students' academic performance and records. Various committees like Anti Sexual Harassment Cell, Anti-Ragging Cell, etc. were followed up to enhance the quality of the smooth conduct of the college. The administrative records and documentation are monitored and followed up regularly besides the existing sub-committees of various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As mentioned earlier, the IQAC came into existence in 2018, but due to unavoidable circumstances, it became defunct and had to be reconstituted in May 2019. The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals in regular Teachers' Council meetings. HODs also convene departmental meeting to review the teaching-learning process of the concerned department and take required steps for further improvement. HODs meet with the Principal time to time to review the areas mentioned above. Receiving feedbacks from the various stakeholders helps to take required steps. The Sessional Examinations and regular class tests help in assessing the learning outcomes. All the meetings, feedbacks and assessments contribute to improve the teaching-learning process in the college, develop some structures and methodologies of operations. The teachers began to use 'Teacher's Diary' and fill up Self-Appraisal Forms. Departments began to adopt strategies for completing syllabus in time keeping in mind the need of the advanced and slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of Gender Equality which is an integral part of Human Rights, forms the major thrust of the subject known as Gender Studies. Education is one of the powerful means available for providing women with the knowledge, skills and self-confidence they need to participate equally in the development of the society. Being a Co-educational institution, the Govt. Degree College Khumulwng utilises ample opportunities to generate the understanding of the concept 'gender equity' in the students because, assuring women and girls to have equal access to quality education, healthcare, work opportunities and political representation, is crucial for sustainable development and economic prosperity of a nation. Human Rights and Gender studies are being taught as soft courses in the 6th semester stressing on such issues as Religion, Caste and Ethnic equality. Issues to which women folk fall easy victims such as Dowry problem, Female foeticide, infanticide, early marriage of girls, domestic violence -- are included for discourse in the curricula of higher learning anywhere in India and here too, they are discussed in the classes. Besides, novels, poems, essays involving women's causes are in the syllabus of Bengali, English, Hindi and Kokborok. Political Science Honours and general subject also deal with some topics of gender issues. International Womens' Day (8th March) is observed in the college every year in a due manner.



File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

The College has its own process of waste management. Dustbins are kept at every corner of both the academic and administrative buildings. All dry wastes that are biodegradable in nature, are collected and dumped at a garbage pit behind the building. These wastes are burnt and the ashes are used as fertilizer in the flower garden. In the same way, the non-biodegradable wastes, particularly plastic bags are also collected in another dug out pit. The college is a plastic free zone and presently, taking cue from the Central Government's policy of using plastic like non-biodegradable elements in the maintenance of roads as flashed in social media, the college cherishes the intention of utilizing these plastics in tar-mat roads to check water-logging. The college organizes cleaning drives such as Swachh Bharat Abhiyan within and without the campus involving all students, staff etc.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of Bicycles/ Battery powered vehicles</li> <li>3.Pedestrian Friendly pathways</li> <li>4.Ban on use of Plastic</li> <li>5.landscaping with trees and plants</li> </ol>	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit</b>	C. Any 2 of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt. Degree College Khumulwng is a premier institution of higher learning in the hilly terrain of Tripura which imparts learning to

a vast multitude of educands who hail from diverse cultural, religious, ethnic, linguistic origins. Throughout the plan and scope of the syllabus introduced and implementation of scholarship schemes of both the Central and State Governments, the observance of national and local festivals with equal enthusiasm in the academic session, sincere and motivating programmes of International Language day and Kokborok day, the Department of Higher Education, Govt. of Tripura strives to create an inclusive environment of learning that would prove to be psychologically motivating both for the teachers and students. The teaching-learning process is an inherently social act, and here the college authority and the teachers are very mindful of the quality of the social and emotional dynamics in the curriculum, because they impact learning and performance. The college holds the following ABCs of inclusive environment: A = affirming a sense of identity in students. B = Building a sense of community in them C = Cultivating leadership in student

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Degree College, Khumulwng believes in transforming students of today into responsible citizens of tomorrow. Teachers of our college promote greater values of life among the students. Several awareness and cultural programmes are being organized in the college to create consciousness among the students of the rich heritage and culture of our nation. All important days in the multiform life of the nation such as -- like Netaji Birthday, Republic Day, Independence Day, Constitution Day, Ishwar Chandra Vidyasagar birthday, Birthdays of Dr. BhimRao Ambedkar, Mahatma Gandhi, Rabindranath Tagore, are also observed in our college. Besides, Teachers day, Kokborok Day, Womens' Day, Vanmahautsav are also observed. The hoary tradition and culture of our land celebrated all over the country including educational institutions, are safeguarded by our constitution in the form of different declared rights, principles and directives that maintain the democratic and secular fabric of our country. The zeitgeist of our national life lies in the conglomeration of certain values

such as: sovereignty, socialism, secularism, democracy, republican character, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the Nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

. Republic Day -- Govt. Degree College Khumulwng observes the Republic Day on 26th January, each year, in the college campus with due honour and dignity. The Principal hoists the National flag amidst the National song Vandemataram sung in chorus. International women's Day - The International Women's Day is celebrated on 8th March every year in the college. Some faculty

members along with Invited Speakers also deal with the perpetuating modes of patriarchy in the way of removing gender discrimination.

World Environment day -Each year the college celebrates the World Environment day on June, with plantation drive and other programmes. . International Yoga Day - Govt. Degree College Khumulwng also celebrates International Yoga Day on 21st June with the ardent enthusiasm of the teachers and students. Independence Day - Govt. Degree College, Khumulwng every year celebrates Independence Day on 15th August with utmost enthusiasm and traditional fervour. Constitution Day - Every year, G.D.C Khumulwng meticulously observes on 26th November, the adoption of Constitution by Indian Republic. .. Kokborok Day - Like all other educational institutions of the state, G.D.C Khumulwng also observes Kokborok Day on 19th January every year to commemorate the official recognition of the day by the Govt.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1.Title of the Practice:** Sensitizing students to Social Awareness and Outreach programmes. **Objectives of the Practice:** As the solitary institution of higher education in an obscure, hilly part of Tripura State densely inhabited by tribal people, the Govt. Degree College, Khumulwng upholds the ennobling principles of Man-making and Character-building education of the youngsters as envisioned by Swami Vivekananda.To generate social awareness of and alertness to the superstition and prejudice prevalent in rural people. To increase the spirit of participation of students in socio-cultural activity. To equip the students with valuable, empirical knowledge and experiences so that they feel urged and also confident to apply the concepts gained on social awareness at the level of community life.

**2.Title of the Practice: Clean and Green Campus. Objective:** In the context of environment pollution going global and the menace facing humanity in general, modern institutional pedagogy has evolved the concept of 'Green Campus' as one of the best practices to be followed in schools and colleges since these are only miniature forms of the society. Govt. Degree College, Khumulwng has adopted the policy of 'Green Campus' as one of the best and most effective practices in the campus.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**1.Title of the practice: Quest for Academic Excellence along with the promotion & preservation of Kokborok language** The Context: In spite of running a single stream and bearing the tag of a so-called 'small college' in the public eye, Government Degree College, Khumulwng has ever sought to achieve academic excellence in terms of not only the performance of students in curricular or co-curricular aspects, but also the activities of faculty members towards the directions of academic achievements and scholarly contributions.

The actual Objectives of the Practice: 1.Encouraging students to learn and write Kokborok short stories, poems as a means of contribution to the development of the language. 2.Correlating folk tales, folklore, and folksongs with the language. 3.Organizing seminars/ workshops.

Practice: With the objective of promoting and preserving Kokborok language, 1.Observance of Kokborok Day on 19th January every year, as it had been recognized by the Government of Tripura since 1979. 2.Conducting Seminars at all levels, inviting distinguished experts and scholars throughout the state. 3. Publishing articles, short stories, poems in recognized Government journals, magazine books. E.g. 'Twi' journal run by Tribal Research Institute, Government of Tripura.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Introduction of Geography, Physical Education, Sociology subjects with intake capacity of 80 each.
2. Introduction of IGNOU study centre in UG and PG courses.
3. MOU with NIELIT for introduction certificate courses.
4. Organising Webinars, Seminars, Workshops, and special lectures collaborating with ICSSR, ICPR, and Central universities.
5. Introduce PG courses in the college under Tripura University.
6. Construction of an Open Stage for the college inside the college campus.